

NOTICE  
OF  
MEETING

**ADULT SERVICES AND HEALTH  
OVERVIEW AND SCRUTINY PANEL**

will meet on

**TUESDAY, 17TH OCTOBER, 2017**

**At 7.30 pm**

in the

**ASCOT AND BRAY - TOWN HALL**

TO: MEMBERS OF THE ADULT SERVICES AND HEALTH OVERVIEW AND SCRUTINY  
PANEL

COUNCILLORS MICHAEL AIREY, JUDITH DIMENT, MOHAMMED ILYAS,  
JOHN LENTON AND CHARLES HOLLINGSWORTH

SUBSTITUTE MEMBERS

COUNCILLORS GERRY CLARK, DR LILLY EVANS, MARION MILLS, EILEEN QUICK,  
LYNDA YONG, MALCOLM BEER, LYNNE JONES AND SIMON WERNER

Karen Shepherd - Democratic Services Manager - Issued: Monday, 9 October 2017

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at [www.rbwm.gov.uk](http://www.rbwm.gov.uk) or contact the Panel Administrator **Andy Carswell**

**Fire Alarm** -In the event of the fire alarm sounding or other emergency, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts. Do not re-enter the building until told to do so by a member of staff..

**Recording of Meetings** -In line with the council's commitment to transparency the public section of the meeting will be audio recorded, and the audio recording will also be made available on the RBWM website, after the meeting.

Filming, recording and photography of public Council meetings may be undertaken by any person attending the meeting. By entering the meeting room you are acknowledging that you may be audio or video recorded and that this recording will be in the public domain. If you have any questions regarding the council's policy, please speak to the Democratic Services or Legal representative at the meeting.

## **AGENDA**

### **PART I**

<b><u>ITEM</u></b>	<b><u>SUBJECT</u></b>	<b><u>PAGE NO</u></b>
1.	<b><u>ELECTION OF CHAIRMAN AND VICE CHAIRMAN</u></b>  To elect a Chairman and Vice Chairman for the 2017/18 municipal year.	
2.	<b><u>APOLOGIES FOR ABSENCE</u></b>  To receive any apologies for absence.	
3.	<b><u>DECLARATIONS OF INTEREST</u></b>  To receive any declarations of interest.	7 - 8
4.	<b><u>MINUTES</u></b>  To approve the Part I minutes of the meeting held on May 17 <sup>th</sup> 2017.	9 - 12
5.	<b><u>ANNUAL COMPLIMENTS AND COMPLAINTS REPORT</u></b>  To review the report.	13 - 54
6.	<b><u>UPDATE ON TRANSFER OF ADULT SERVICES TO OPTALIS</u></b>  To note the contents of the report.	55 - 60
7.	<b><u>UPDATE ON DELIVERY OF BUSINESS PLAN</u></b>  To note the contents of the update report.	To Follow
8.	<b><u>LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC</u></b>  To consider passing the following resolution:-  "That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on item 9 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act."	

**PART II**

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
9.	<u>MINUTES</u>  To approve the Part II minutes of the meeting held on May 17 <sup>th</sup> 2017.  <b><i>(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></b>	61 - 62

